

**ADDITIONAL RVCS POLICIES
(NOT INCLUDED IN THE FAMILY-SCHOOL GUIDE)**

VISION/BIBLICAL WORLDVIEW STATEMENT

Roanoke Valley Christian Schools seeks to develop students who:

- imitate the heart and mind of Christ as they subject all areas of life to the authority of God's Word.
- are fully prepared to confront their culture from a Biblical worldview.

Philippians 2:5 "Let this mind be in you which was also in Christ Jesus." (NKJV)

EDUCATIONAL PHILOSOPHY

With the basic understanding that all truth is God's truth, we strive to see that every subject is founded on the absolutes of God's Word and acknowledges the pre-eminence of Jesus Christ in all things. With the control of the Holy Spirit, the teachers seek to relate truths from a Christian world viewpoint in such a way that the pupil in turn applies his learning within the context of his society. All instructional objectives (as listed below) have been developed based upon this educational philosophy and serve as a component of the philosophy.

Enrollment of children in RVCS is a privilege, not a right. Parents must understand that continued enrollment and enrollment of their children is dependent on their support of the school, its staff, and its policies. We trust that you will pledge your daily prayer support and cooperation as we seek to fulfill God's command to provide a Christian education for your child.

OVERALL OBJECTIVES

For the SPIRITUAL AND MORAL GROWTH of the students, the school seeks:

- ❖ To lead the pupils into a personal, saving relationship with Christ as Lord and Savior.
 - Deuteronomy 6:5-9; Proverbs 11:6; Matthew 28:19-20; Acts 4:12; Acts 16:31; Romans 1:16, Romans 10:9, 1 Timothy 2:4
- ❖ To teach the Bible and foster right attitudes toward it as God's inspired Word.
 - Deuteronomy 6:1-4; Joshua 1:8; 11 Timothy 2:15; 11 Timothy 3:16
- ❖ To teach the essential doctrines of the historic Christian faith.
 - Luke 19:10; Acts 20:20; 1 Timothy 4:6; 11 Timothy 2:2
- ❖ To engender a desire to know and do the will of God.
 - Psalm 42:1-2; Proverbs 3:5-6; 16:3; Jeremiah 29:31; Ephesians 5:15-17
- ❖ To teach the students consistent daily Christian living and service, equipping and encouraging them to witness for Christ.
 - Matthew 28:19-20; Romans 12:1-2; Philippians 2:5
- ❖ To develop a Biblical sense of right and wrong and teach the student how to overcome sin.
 - Numbers 32:23, Psalms 119:9-11; 11 Corinthians 10:4,5; Colossians 3:5-10

For the students' PERSONAL AND SOCIAL DEVELOPMENT, the school aims:

- ❖ To develop a balanced personality based on a proper understanding and acceptance of himself as God made him and on the full development of his capabilities in Christ.
 - Genesis 1:27; Psalm 139:13-15; Ephesians 2:10; Philippians 1:6; Philippians 2:13
- ❖ To foster wholesome personal relationships through development of social skills based on the Christian concept of love.
 - Matthew 5:11, 46-47; Matthew 7:12; Matthew 22:36-40; 1 Corinthians 13; Ephesians 4:32; 1 John 4:7-8
- ❖ To prepare for the wholesome and Christian use of leisure time.
 - Matthew 5:8; 11 Corinthians 7:1; Galatians 3:18-23; Ephesians 5:11, 12, 16; Philippians 4:8; 111 John 1:4
- ❖ To show a realistic and Biblical view of life and work and provide skills for future endeavors in education and vocation.
 - Proverbs 3:5,6; Ephesians 4:1; 11 Timothy 2:15; 11 Timothy 3:15
- ❖ To develop the proper attitudes, understandings, and skills needed to establish God-honoring homes.

- Deuteronomy 6:7; Proverbs 2:1-8; 11 Corinthians 5:1-8; Ephesians 4:2; Ephesians 5:21 - 6:4; Colossians 3:17-24; 11 Timothy 1:5; Titus 2:1-15, Hebrews 11:13-17
- ❖ To promote fitness, maintenance, and skillful use of the body as the temple of God.
 - Romans 12:1-2; 1 Corinthians 6:19-20; 11 Corinthians 6:16; 1 Timothy 4:8; Hebrews 13:15
- ❖ To impart the Biblical attitude toward material things and promote the wise use of them for God's glory.
 - Genesis 1:28-3:1; Proverbs 30:7-9; Matthew 6:19-20, 33; 11 Corinthians 4:18; 11 Corinthians 7:31; 11 Corinthians 8:13, Philippians 4:11-13, 19; 1 Timothy 6:6-10; Hebrews 10:34; 1 John 2:15-17; 1 John 16-20

ACADEMICALLY, the school endeavors:

- ❖ To promote high academic standards.
 - Ecclesiastes 9:10; 1 Corinthians 10:31; 1 Timothy 6:18; 11 Timothy 3:17
- ❖ To encourage a thorough comprehension and command of the fundamental processes used in communicating with others.
 - Isaiah 52:7; Colossians 3:17; 1 Peter 3:15
- ❖ To teach and encourage the formation of good study habits.
 - Ecclesiastes 9:10; 1 Corinthians 1:31; Ephesians 5:16; Colossians 3:16, 23; 11 Timothy 2:15
- ❖ To teach the student how to do research that is scientifically proper.
 - Genesis 1:1; Psalms 119:130; Proverbs 6:23; Luke 1; 11 Timothy 2:15
- ❖ To develop creative and critical thinking within the guidelines of proper Biblical interpretation and application.
 - Psalms 119:104; Proverbs 1:2; Proverbs 2:1-7; Ecclesiastes 7:18; Philippians 2:5
- ❖ To promote good citizenship through developing an understanding and appreciation of our Christian and American heritage of freedom and human dignity.
 - Psalm 139:13-14; John 8:32; Acts 5:29; Romans 13:1
- ❖ To impart knowledge of the world and current affairs in all fields and relate them to God's plan for man.
 - Ecclesiastes 3:1,17; Matthew 6:33; Matthew 10:26; Matthew 28:19-20
- ❖ To engender an appreciation and enjoyment of the fine arts.
 - Genesis 1-2; Ephesians 5:19; Philippians 4:8

WORKING WITH THE HOMES from which the students come, the school desires:

- ❖ To cooperate closely with the parents in every phase of the students' development, especially as it relates to the school program.
 - Deuteronomy 6:7-9; Deuteronomy 10:12-13; Proverbs 3:1-4; Proverbs 20:11; Ecclesiastes 4:9-12; Ephesians 5:22-6:4
- ❖ To help parents to understand the school's purpose and program.
 - Proverbs 3:1-4; Proverbs 22:6; Isaiah 54:13; Hosea 4:6b; Ephesians 6:4; Hebrews 13:17, 111 John 4
- ❖ To aid families in making their home Christ-centered.
 - Deuteronomy 5:29; Joshua 24:15; Psalm 78:1-8; Psalm 127:1, Luke 2:52; Romans 14:12; Galatians 2:20; Philippians 1:21; Colossians 3:17

PARENT-TEACHER CHRISTIAN FELLOWSHIP

Because of the very nature of a Christian school, a high degree of parent-teacher cooperation is anticipated. To provide a means of facilitating cooperation, the Parent-Teacher Christian Fellowship has been developed, and each teacher and parent is a member of the PTCF.

In addition to the meetings, parents are encouraged to become involved in prayer groups, in making suggestions (suggestion box located in main school office), and in helping in PTCF projects. Anyone wishing to help may contact the PTCF leaders or the school office.

PARENT-TEACHER CONFERENCES

Open communication between the parent and the teacher is very important. Parent-teacher conferences provide an opportunity to discuss each child individually so that his/her needs can be met more successfully during the year. There is a scheduled conference day in the fall. However, not all parents can be seen at this time. If at any time you wish to discuss a matter with your child's teacher, please let her/him know so that a time can be arranged.

VOLUNTEER PROGRAM

The heartbeat of RVCS finds its strength in the concern of parents. One source of parental involvement is the volunteer program which provides many opportunities for parents and other interested individuals to become an integral part of RVCS. In addition to the tasks performed, our students see a servant's heart displayed by their parents and grandparents. For more information, contact Eric Gutierrez (egutierrez@sbcfamily.org).

SCHOOL INSURANCE

RVCS has chosen to participate in a general student medical insurance program. This includes the regular school day, before and after school care, as well as, interscholastic sports. This insurance is a secondary policy and covers certain medical costs after their primary insurance provider has been billed. Parents are responsible to maintain medical insurance and are the first line of coverage for medical costs arising from a student accident or injury.

If you need any further information regarding insurance, please contact the business office (<mailto:mjill@sbcfamily.org>).

STUDENT PICTURES AND YEARBOOK

School pictures are taken in the fall. Please have your children dress appropriately. Pictures may be purchased by parents as desired. Yearbooks must be ordered in advance and paid for when ordered. Yearbooks will be delivered in September of the following year.

AFTER-SCHOOL LOCKER ROOM DIRECTIVES

- A. Only members of the current athletic teams may be in the locker rooms after 3:20 p.m.
- B. Athletes **MUST** keep valuables locked in lockers during training or events. Only RVCS issued locks may be used. These may be obtained through the P.E. teacher or Athletic Director.
- C. Students are to never go in to another student's locker, book bag, or equipment bag, even with permission.
- D. Students are to place their names on all personal items, as much as possible. Bags, shoes, and other items should be labeled for ownership.

FINANCIAL INFORMATION

RVCS has partnered with FACTS Management Group for all payments. This gives families access to their account 24 hours a day. They have customer service representatives available to answer questions when the school office is closed.

All families are required to register for a FACTS account. [REGISTER HERE](#). Multiple payment plans are available for your consideration (see below). Once you have chosen the desired plan, appropriate charges can be added for your children by the school administration. This becomes your Service Agreement with RVCS. Other items included in the Service Agreement are the registration fee, curriculum fee, dual enrollment fee(s), and School of Music fee. Additional fees such as lunch, field trips, after school care, athletic fees or any other possible miscellaneous fees, will be billed on a monthly basis through the Service Billing contract on your FACTS account.

SERVICE AGREEMENT

The registration and curricular fees will be billed at the time of enrollment for new families through their FACTS Account as a down payment. These fees will be due no later than July 20th. Payment is necessary to hold one's spot as a student at RVCS and is non-refundable. The FACTS Management Group also charges an annual usage fee usually due with your down payment. Families enrolling in RVCS after July 20th will be required to pay their down payment manually before students can begin classes.

1. **Tuition Payment plan (aka Service Agreement)** options are:

Monthly payments beginning in August and ENDING in MAY – ACH/CC or Invoice

Monthly payments beginning in August and ENDING in JUNE – ACH/CC or Invoice

(A FACTS Annual Enrollment Fee of \$50 is due upon finalization of either above plan)

Annual Payments – Full Payment made in August - ACH/CC or Invoice

Semi-Annual Payments – 2 payments made in August & January - ACH/CC or Invoice

(A FACTS Annual Enrollment Fee of \$20 is due upon finalization of these plans)

Returning Families will have their current payment plan automatically rolled-over into the new academic year and pay the FACTS annual fee in April during the re-enrollment period. Returning Students will be billed for registration and curricular fees during this time in April and can be paid anytime up to July 20th.

Please note: The default due date for tuition payments is scheduled on the 20th of the month. Parents who desire a different payment date may contact the Business Office to make this request. FACTS customer service is available 24/7 (1-866-441-4637) or chat online anytime. Parents may choose to use any method of payment (ACH, Credit Card or Invoice) as long as the account remains current. ACH (Automated Check Handling) is our recommended method for ease of payment, best security, and least amount of total cost. Partial payments can be made in advance of the due date if weekly or biweekly payments are needed.

2. **Incidental Billing (aka Service Billing)** is processed separately from tuition.

Charges for (lunch, Before/After School Care, athletic fees, field trips, etc.) will be processed on the 25th of each month and due on the 5th of the following month. When the 25th falls in the middle of a billing week, that week of charges will be processed the following month. A final incidental billing will be posted in June for any end of year charges falling after the period posted in May. Balances will be due no later than the end of June.

3. **Late Payments will incur a fee for tuition and/or Incidental payments.**

Parents can work out changes in payments with the Business Office prior to due dates in order to avoid late fees. Changes are not possible within 48 business hours of due date.

At any time during the school year, the Headmaster Parent Portal may be closed and report cards and/or school records (transcripts and diplomas) may be held until all fees (tuition, lunch charges, athletics fees, etc.) have been paid and overdue library books returned.

Delinquent Accounts: Families will be contacted by the accounting office for accounts that are between 1-30 days past due. The goal will be to make these current as soon as possible. At 31-60 days, a delinquent account will require families to meet with the Business Administrator and an appropriate plan will be put in place to remedy all past due charges. Deviation from proposed plan or lack of proper communication could lead to student withdrawal.

4. **Early Withdrawal:** RVCS understands that families decide to withdraw their students from time to time to a variety of reasons. When these withdrawals occur, one's tuition will be prorated to the actual number of days of attendance based on a 180-day school calendar. In addition, an administrative fee of two (2) extra tuition days will be applied to a family's account for processing the withdrawal paperwork.

***Dual Credit Fees** cannot be refunded by RVCS. These funds are paid directly to the college to participate in the program and receive college credit.

****All Supplementary Learning Programs** (e.g., Resource, Educational Therapy, etc.) charges will be prorated to the number of days of attendance. Information on these programs can be found [here](#).

*****Eagles' Wings School of Music** charges are per semester and are non-refundable once a semester begins.

BIBLICAL TEACHING ON FINANCES

The Bible gives abundant counsel in the proper handling of finances. RVCS is committed to obedience to this counsel as provided in Scripture. The practical applications of this are:

1. RVCS is not a lending institution to families. Proverbs 22:7 teaches, "...the borrower is servant to the lender." We would interpret this to mean that when an account becomes past due, the parent becomes a "servant or slave" to RVCS, the "lender." It is our desire to serve your family not your family serve us. It is for this reason we do not want you to be financially indebted to us.
2. RVCS encourages proper parental financial planning in advance of enrolling your child(ren) in school. Christian education requires a financial investment. Plan in advance to meet your financial commitment in full and on time. This allows us to do the same. Luke 14:28 teaches, "For which of you, intending to build a tower, does not sit down first and count the cost, whether he has enough to finish it?"
3. RVCS encourages communication between the parents and school to allow a clear understanding and spirit of cooperation in regard to special financial situations.

Isaiah 55:8 teaches, "For My thoughts are not your thoughts, nor are your ways My ways, says the Lord." Your family may be experiencing a financial testing which has resulted in your inability to maintain a current account. Please, let us know right away! This will allow us to consider possible alternatives.

SPECIAL CIRCUMSTANCES

The communication and decision process in special financial situations is as follows:

- Business Office - RVCS FACTS Administrator
- SBC Business Administrator – final decision
- Shenandoah Baptist Elders – final appeal

In an effort to avoid a "servant/lender" relationship, the following restrictions and penalties will be applied to delinquent accounts:

- Records/Diplomas will be held until all accounts are paid in full.
- Past due accounts must be paid before any student is permitted to begin a new school year.
- All payments will be applied to the oldest balances carried.

FAMILY SCHOLARSHIPS

For a family with more than one child enrolled, a scholarship will be given for each additional student. This percentage will be applied to each segment of the total bill. Tuition Cap for 2022-2023 is \$14,800.

REFERRAL SCHOLARSHIPS

RVCS parents and staff can receive 10% referral scholarship if a new family enrolls a child. This applies to a new student that is enrolled for his/her first year or for any part of a school year. The scholarship will be calculated near the end of the school year and 10% of the new student's tuition will be applied to the tuition account of or will be paid to the individual making the referral. Word of mouth referrals have proven to be the best promotion for our school. As you refer families to RVCS, ask them to tell us that you referred them and you will receive the scholarship.

PHYSICAL PRIVACY AND SEXUALITY POLICY FOR SBC AND ALL ITS MINISTRIES

- I. Purpose
In light of the SBC ministries statement of faith, biblical morality policy, and RVCS Family-School Guide, and in recognition of personal physical privacy rights and the need to ensure individual safety and maintain school discipline, this policy is enacted to advise members of the SBC/RVCS/CE community of their duties with regard to use of restrooms, locker rooms, showers, and any other ministry facilities where individuals may be undressed in the presence of others.
- II. Definitions
Sex means the biological condition of being male or female as determined by God at conception.
Member of the SBC/RVCS/CE community means any SBC/RVCS/CE member, employee, volunteer, student, parent, guest or visitor.
- III. Sincerely Held Religious Belief on Sexuality
SBC's, and all its ministries, sincerely held religious belief is that God wonderfully and immutably creates each person as either male or female, and that these two distinct, complementary sexes together reflect the image and nature of God (Genesis 1:26-27). Rejection of one's sex is a rejection of the image of God within that person.
- IV. Policy
Notwithstanding any other policy, SBC restrooms, locker rooms, and showers designated for one sex shall only be used by members of that sex. RVCS currently uses locker rooms for opposing teams by allowing them to use the other gender's locker room during games. Signage is provided making that designation.

In other RVCS facilities or settings where members of the SBC/RVCS/CE community may be undressed in the presence of others (e.g., weddings, changing costumes during school theatrical productions, Men's or Women's gatherings, Camp Eagle retreats, etc.), SBC shall provide separate, private areas designated for use by members of the SBC/RVCS/CE community based on their sex. Signage will be provided making that designation at such times.

SBC recognizes there may be instances where members of the SBC/RVCS/CE community experience disparity between their sex and their feelings about their sex. This disparity can motivate them to behave in ways contrary to God's Word and His plan for their lives. SBC encourages members of the SBC/RVCS/CE community who are struggling with their sexual identity to seek help from their pastor and other trained professionals who might best assist them in clarifying and defining their sexual identity in accordance with God's Word.

SBC, and all its ministries, will at all times interact with members of the SBC/RVCS/CE community according to their sex. A member of the SBC/RVCS/CE community who wishes to express a gender other than his or her sex is understood to be rejecting the truth and the image of God within that person. Biblical Christianity requires the body of Christ to compassionately dwell in the truth and assist those we love in doing the same (Ephesians 4:15).

A member of the SBC/RVCS/CE community who openly and unrepentantly rejects his/her sex, either on or off ministry property, is rejecting the image of God within that person displaying behavior that dishonors the Holy Spirit and the Word of God. Such behavior constitutes a person's failure to adhere to his/her commitment to abide by the behavioral standards established by SBC, which is cause for terminating his/her privilege of membership in the SBC/RVCS/CE community.

To preserve the function and integrity of SBC, and all its ministries, and to provide a biblical role model to members of the SBC/RVCS/CE community and the community-at-large, it is imperative that all members of the SBC/RVCS/CE community agree to and abide by this policy.

V. Posting

Copies of this policy shall be provided to all RVCS employees, volunteers, students, and parents. The policy will be distributed to the SBC/CE family as needed.